

# JOHN PAUL COLLEGE

## APPLICATION FOR ENROLMENT



Application Date: \_\_\_\_\_ Starting Date: \_\_\_\_\_ Year Level Applying For: \_\_\_\_\_

Surname of Student: \_\_\_\_\_

Christian Names: \_\_\_\_\_

*(Underline preferred Christian name for all correspondence)*

Boarder: YES / NO                      Male / Female

Date of Birth: \_\_\_\_\_ Age (Years/months) \_\_\_\_\_  
*(Please provide a copy of the birth certificate)*

*Office Use Only:*                      P / NP  
 Green Card                      Y / N / TC  
 Form Class.....  
 Options.....  
 House.....  
  
 Student #: .....

Resides with (*relationship*) \_\_\_\_\_ Home Ph: \_\_\_\_\_

Email \_\_\_\_\_ Fax: \_\_\_\_\_

Home Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

Mailing Address for Accounts if not Primary Caregiver/s: Name \_\_\_\_\_

Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

Eldest Sibling: YES / NO    ***(Please identify any sibling at JPC)***

<i>Surname</i>	<i>Christian Name</i>	<i>Year Level</i>

Name of House (any siblings at JPC are in): *(Circle one if applicable)*    McKenna    MacKillop    Kanea    Rice    La Salle

### PRIMARY CAREGIVER / MOTHER

### PRIMARY CAREGIVER / FATHER

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Relationship (Other) \_\_\_\_\_ Relationship (Other) \_\_\_\_\_

Work Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_ Work Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

Company \_\_\_\_\_ Company \_\_\_\_\_

Religion \_\_\_\_\_ Religion \_\_\_\_\_

Status of Parents: (Married, Separated, Divorced, Widowed, etc) \_\_\_\_\_

**EMERGENCY CONTACT** *(Other than parents)*: Name \_\_\_\_\_

Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell/Work Ph: \_\_\_\_\_

**JOHN PAUL COLLEGE**  
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Nationality of Student: Euro / Maori Tribal Iwi Affiliation \_\_\_\_\_

Other \_\_\_\_\_ Birth Certificate (*copy must be attached*) YES / NO

Previous School of Attendance: \_\_\_\_\_ Town: \_\_\_\_\_  
(*copy of most recent school report must be attached to application*)

**HEALTH** Doctor: \_\_\_\_\_ Dentist: \_\_\_\_\_

Any special needs the school should be aware of e.g Health conditions, Medications, CYFS and Counselling related matters.

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If there is a Court Order regarding this student? YES / NO (*If yes, please include a copy of the Court Order*)

**RECORD OF ACHIEVEMENTS**

Academic Awards: \_\_\_\_\_ External Courses: \_\_\_\_\_

Skills: \_\_\_\_\_ Hobbies/Activities: \_\_\_\_\_

Sports Achievements: \_\_\_\_\_ Cultural: \_\_\_\_\_

**M.O.E (*Please complete if English is a second language*)**

Language spoken at home: \_\_\_\_\_ Country of Origin: \_\_\_\_\_

Arrival date in New Zealand: \_\_\_\_\_ Regular Student / Foreign Fee / Exchange Student

**RELIGIOUS DETAILS**

Date Baptised: \_\_\_\_\_ Date Confirmed: \_\_\_\_\_  
(*Please enclose a copy of the Catholic Baptism only*) (*Catholic Confirmation only*)

Parish now attending: \_\_\_\_\_ **(Green) Preference Card enclosed?** Yes  No

What are your reasons for applying for enrolment at John Paul College? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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*In accordance with the Privacy Act 1993, the above information is being collected for the purposes of enrolment. It will be stored in the school archives room. You have the right to inspect it and correct any errors you find.*

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### BOARD OF TRUSTEES

The Board of Trustees has overall responsibility for the Catholic Character of the college. This responsibility will be exercised in terms of:

- Staff appointments
- Approval of curriculum
- Authorisation of special activities
- Formulation and upholding of College rules
- Promotion of high standards

The signing of an enrolment form by parents/ guardians and students acknowledges that the foregoing points constitute a contract between the Board of Trustees and parents/ guardians, which is binding. A serious breach of this contract could result in the cancelling of the right of the student to attend John Paul College, Rotorua.

The Board of Trustees recognise that 'parents/guardians' are the first educators of their children, especially in matters of faith and church practices.

John Paul College is a Catholic college existing for the purpose of assisting parents/guardians to educate their children in the life and practice of the Catholic faith.

### STUDENT

Attendance at John Paul College, Rotorua, is the right of the Catholic child, provided that he/she accepts the following specific responsibilities:

1. That he/she attends Religious Education classes with the intent to learn, and participate fully in religious exercises at the college.
2. On enrolment he/she accepts the college rules on behaviour and standard of dress and therefore at no time will he/she bring the college into disrepute.
3. He/ She will approach his/her studies with an intent to learn and to achieve to the best of his/her ability.
4. He/She undertakes to uphold the rights of others to learn.

### CONTRACT TO STUDENT

The student, named herein, will accept all of the conditions above as part of his/her contract upon enrolment.

### PARENTS / LEGAL GUARDIANS

- Parents/Legal Guardians accept their responsibilities as first educators of their children in matters of faith and practices.
- Parents/Legal Guardians take a genuine interest in the activities of the college through support of the Special Catholic Character, the Parent-Teacher Association, sporting and cultural events.
- Parents/Legal Guardians will encourage students to approach their studies with an intent to learn and to achieve to the best of their ability.
- On enrolment, Parents/Legal Guardians accept the college rules on behaviour and standard of dress and support the staff in their implementation.
- As Parents/Legal Guardians, all Attendance Dues and schedule of fees, as stated in the prospectus will be paid promptly.

### CONTRACT TO PARENTS/LEGAL GUARDIANS:

Parents/Legal Guardians will accept each and all of the conditions above as part of your contract on the enrolment of your child.

If the above-named student is granted enrolment to John Paul College, Rotorua, I/We agree to abide by the above.

Parent/Legal Guardian Signature \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date \_\_\_\_\_

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### PERMISSION SLIP/ PRIVACY ACT

I/We (parent/legal guardian) of the above mentioned child, give permission for relevant information regarding his/her personal behaviour and academic abilities, held by John Paul College, or shared by this college, with other recognised educational services/organisations.

#### *Examples being:*

1. To facilitate enrolment at this school or at another school.
2. To apply or assistance, e.g Special Education Services.
3. To request/pass on to New Zealand Qualification Authority relevant information.
4. To seek/share information regarding eligibility for preferential enrolment.
5. To seek/share information with organisations or agencies with a statutory right to that information.

I/We (parent/legal guardian) of the above mentioned child, give permission for their image and work to be displayed on the John Paul College web page.

*Principles 10 and 11, Privacy Act 1993*

Parent/Legal Guardian Signature \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

#### **Please Note:**

- a. Once accepted, an Enrolment File will be created for the student.
- b. The enrolment will be updated on the Ministry of Education Enrol website within seven (7) days of first day of attendance or leaving date.

<p>To complete your enrolment application <b>the following MUST BE</b> attached:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Copy of Birth Certificate (<i>a requirement set down by the Ministry of Education</i>)</li><li><input type="checkbox"/> Preference Card (green)refer to information pack</li><li><input type="checkbox"/> Fully completed &amp; signed Diocese contract</li><li><input type="checkbox"/> Fully completed &amp; signed JPC contract</li><li><input type="checkbox"/> Copy of most recent school <i>report (required at time of interview)</i></li></ul>
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### PRINCIPAL ACCEPTANCE / NON-ACCEPTANCE OF ENROLMENT

#### **EITHER**

I have sighted that the applicant has established preferential status for enrolment at a Catholic Integrated School.

#### **OR**

The applicant has not produced evidence of preferential status for enrolment at a Catholic Integrated School.

*TICK ONE*

Signed by Principal: \_\_\_\_\_ Date: \_\_\_\_\_